

# PRIVACY POLICY

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This page describes how to manage the site in relation to the processing of personal data of users who use it.

This notice is provided pursuant to Article 13 of Legislative Decree. N. 196/2003 - Code regarding the protection of personal data of those who interact with the web services of the company Apiform srl, accessible via the address: [www.europeangeniusloci.eu](http://www.europeangeniusloci.eu)

The information is applied only to the [www.geniusloci.eu](http://www.geniusloci.eu) website, and not to any other web site, accessed via links, for that reason Apiform srl encourages you to review the privacy statements of web sites you choose to connect via links from this site.

The information is also based on the Recommendation no. 2/2001 that the European authorities, for the protection of personal data gathered by the Group established by Article 29 of Directive no. 95/46 / EC, adopted on the 17 May 2001 to establish minimum requirements for collecting personal data online, and, in particular, the manner, timing and nature of the information that data controllers must provide to users when they connect to web pages, regardless of the purpose.

## Data Controller

Following the consultation of this site may be processed data on persons identified or identifiable.

The Data Controller is Apiform srl in its legal representative pro tempore, established in Perugia Via della Scuola, 118. The updated list of Managers appointed by the Data Controller is available for inspection at the company's headquarters, as well as contacting the following telephone number: 075 9661930.

## Place and Purpose of Data Processing

The processing related to this site's web services takes place at the headquarters of the company and is carried out only by technical staff of the processor.

The personal information provided by users who send requests for information (answers to questions, information, etc.) is used for the sole purpose of providing the service or the performance required.

No data from the web service is disclosed.

## Types of Data

### *Navigation Data*

The computer systems and software procedures, used to operate this website, acquire, during their normal operation, some personal data, which transmission is implicit in the use of Internet communication protocols.

This information is not collected to be associated to specific individuals, but by their very nature could, through processing and associating with data held by third parties, to identify users.

This category of data includes IP addresses or domain names of computers used by users connecting to the site, URI (Uniform Resource Identifier) of requested resources, time of request, the method used to submit

the request to the server, the size of the file obtained in reply, the numerical code indicating the status of the response from the server (successful, error, etc..) and other parameters regarding the operating system and computer environment.

These data are used only to obtain anonymous statistical information of the site usage and to check its correct functioning and are deleted immediately after processing. The data could be used to ascertain responsibility in case of hypothetical crimes against the site: except for this possibility, the data on web contacts do not persist for more than seven days.

#### *Data Provided Voluntarily by User*

The optional sending, explicit and voluntary, of e-mails to the addresses listed on this site, involves the subsequent acquisition of the sender mail address, necessary to respond to requests, and any other personal data included in the message. Specific summary information will be reported or displayed on the web pages dedicated to particular services on request.

#### *Optional Nature of Data Provision*

Apart from that specified for navigation data, the user is free to provide personal data contained in the user registration form to access the service (contacts, information requests).

Their absence can make it impossible to fulfill the request.

#### *Processing Methods*

Personal data are processed by automatic tools for the time strictly necessary to achieve the purposes for which they were collected and in a manner to ensure the security and confidentiality of the data in accordance with the law. The processing is done by the owner and by a processor operating under the direct authority of the owner, following the instructions given in the ex art. 30 D. LGS. 196/2003. All those nominated subjects will proceed exclusively with data processing operations ,on behalf of the Data Controller, within the limits and with the form and manner specified in the respective nomination acts.

#### *User Rights*

Article. 7 T.U. gives to the person (the owner of the personal data) the ability to exercise certain rights, including the right to obtain from the Data Controller, confirmation of the existence ,or otherwise, of their personal data and its providing in an intelligible form; the owner has the right to know the origin of the data, the purposes and methods of processing, the logic applied to the processing, the identity of the Data Controller and individuals to whom the data might be disclosed; the owner has the right to obtain updating, rectification and integration of data, deletion, transformation into anonymous form or blocking of data processed in violation of the law; the data controller has the right to oppose, for legitimate reasons, the processing of data.

Further information regarding the processing and disclosure of the personal data and the exercise of these rights may be requested, by writing, to: Apiform srl, in the person of its legal representative pro tempore, established in Perugia Via della Scuola, 118, or by sending an e-mail to: [info@europeangeniusloci.eu](mailto:info@europeangeniusloci.eu). The updated list of Managers appointed by the data controller is available for inspection at the company's headquarters, as well as contacting the following telephone number: 075 9661930.